**Minutes**

**EMERGENCY PLANNING AND RESPONSE COMMITTEE**

**Meeting Tuesday March 7/17 - 7:00pm HSCA Community Hall Slate Room**

**Attendees:** Charlie Lund, Mary Louise Mitchell, Deborah Murray, Michael Bradfield, Brian Bass, David Fox, Judy Brindle, Marty Scase, Jane Brindle, Amanda Palmer, Kerri Treherne

**Welcome:** Kerri Treherne

**Subcommittee and Section Reports:**

1. **Infrastructure-**Charlie Lund
2. **Interim Mitigation –**leadership vacant, Kerri updated
3. **Community Emergency Plan –**leadership vacant, Kerri updated
4. **External Committee Liason-**Charlie Lund

**Discussion**

1. **Infrastructure update:** Charlie Lund-see attached document

Attachments: EPARC update reviewed. See also strategy document.

-Pumpstation #2 5a St NW conversion from lift station to pump station should be completed by end of May 2017

-Pumpstation #2 5a St NW final construction upgrades 2018

-Sanitary Lift Station Memorial and 3rd St NW improvements aiming for completion 2018. Mike Bradfield is concerned that there should be a berm around the Sanitary Lift Station as it is under powered to protect us if there is over land flooding.

-New Pump Station #1 east side 3rd St NW along Memorial will be completed by 2019

-Upper plateau separation project reviewed. This project is now on the CDI list and budgeted at $37M. Question raised- if we decrease the cost of this project will it get higher on the CDI list? Response from Charlie- reassessing the project would delay the project it may not make it back on the list in less than 2 years.

- March 22/17 at 9:30am Standing Policy Committee on Utilities and Corporate Services Meeting at City Hall-Council Chambers Municipal Building –Charlie encouraged all to attend. Attendees are able to speak for 5 minutes each. Email Charlie if you can attend.

-local barriers to be improved. Charlie suggests an extra meter. Mike Bradfield suggests an extra 3 meters.

Action: Jessica to email HSCA distribution list with request to attend March 22 meeting or write letters to City Hall ( Mayor, Druh Farrell)

-Question : is there something being done about 4a St drainage- water accumulates in average rain storms. Answer: Don’t know but it would be part of the Northwest Inner City Drainage Study Condition 1 work which is not the focus of the Infrastructure Group.

1. **Interim mitigation** leadership vacant-discussion on future of this subcommittee.

-Mike Bradfield suggests we aim for berms up to 3 meters – use temporary berms to achieve this if the City does not provide permanent barriers.

-Should we have pumps in storage that can readily be available –discussion of cost and practicalities of same.

-Suggest that a letter (or petition) goes out to the whole community for residents to support need for more interim mitigation. Volunteer needed.

- ideally meet with City to review interim mitigation plan for this year. It has been agreed (EPARC Infrastructure vote) that with the 2016 City plans Sunnyside will not be protected for a repeat of the 2013 flood. It was also agreed that more protection is required and for this reason the Interim Mitigation Group has been formed. Contact : Chris Johnson needs to be clarified.

1. **A)Community Emergency Plan** lead: We do not have a leader and need to recruit one. Ideally this person will liaise with the facility manager to ensure the HSCA Facility Emergency plan is up to date.

 **B)** **Community Emergency Plan** review-see attached document

 Attachment: Community Emergency Plan

 Action: post community emergency plan on Sunnyside up

1. Leaders need to remind their members to update their **HSCA memberships**
	1. <https://central.ivrnet.com/hsca>
2. **Discuss new EPARC Chair**. Current chair, Kerri Treherne, is nearing the end of her board term and may need replacement. See attached Terms of Reference and EPARC update.

DATABASE –get your name added to our HSCA distribution list for communications.

Email: Jessica Clark Jessica.c@hsca.ca