



## **SUNFUN 2023 REGISTRATION**

### **STEP 1. CREATING YOUR CHILD'S PROFILE**

#### **Child(ren) Name(s):**

Has your child attended SUNFUN OR HSCA OUT OF SCHOOL CARE before? Yes/No

**RETURNING CHILD:** If your child has previously attended SUNFUN, HSCA OOSC, or Kinder Care, he/she will already have a profile in our system-you do not need to create a profile. Please move on to step 2.

**NEW CHILD:** If your child has NOT previously attended SUNFUN, HSCA OOSC, or Kinder Care, you must complete a child profile in our online system using the link in the new family registration email. After completing a profile for your child(ren), please send a quick email to [camie.c@hsca.ca](mailto:camie.c@hsca.ca) to notify us that the profile is complete. Please ensure ALL information requested is entered accurately in the profile, as this is required by our licensing regulations. Once you have created a profile for your child(ren), you can move on to STEP 2.

<https://berlin.timesavr.net/registration.php?cid=1170>

### **STEP 2. SELECT THE CARE YOU NEED:**

Please circle, check, or highlight all weeks of summer 2023 during which your child(ren) will require care:

**CLOSED FRIDAY JUNE 30, IN LIEU OF CANADA DAY STAT HOLIDAY**

- ☐ JULY 3-7
- ☐ JULY 10-14
- ☐ JULY 17-21
- ☐ JULY 24-28
- ☐ JULY 31-AUGUST 4
- ☐ AUGUST 7-11 (CLOSED MONDAY, AUGUST 7 FOR HERITAGE DAY)
- ☐ AUGUST 14-18
- ☐ AUGUST 21-25

**CLOSED-AUGUST 28-30 FOR PROGRAM CHANGEOVER**

**SCHOOL & REGULAR OOSC CARE RESUME AUGUST, 31<sup>st</sup>**

### **STEP 3: CALCULATE YOUR FEES:**

Please note that children who have not yet completed Kindergarten, and children over the age of 12 years, are not eligible to attend the Sun Fun Program

#### **2023 SUNFUN FEES PER CHILD**

<b>Weeks</b>	<b>Fees</b>
1 Week	\$247
2 Weeks	\$494
3 Weeks	\$741
4 Weeks	\$988
5 Weeks	\$1184
6 Weeks	\$1390
7 Weeks	\$1586
Whole Summer –July 3-August 25	\$1771
Daily Drop In	\$67/child space permitting

### **Multiple Child Discounts:**

- 5% discount for 2 children if signing up for 5-8 weeks
- 10% discount for 3 children if signing up for 5-8 weeks
- Discounted rates are applied upon initial sign up.
- There will be no discount given for adding weeks after July 1.
- It is recommended that if you will be applying for subsidy from the AB government, that you do so at least 6-8 weeks in advance. Confirmation of subsidy must be provided for all fee adjustments.

All SUNFUN Fees: There will be no reduction in fees due to ill health or holidays – exceptions may be made in the case of prolonged illness, at the discretion of the Program Manager.

### **STEP 4: SUBMIT YOUR REGISTRATION FORM & PAYMENT:**

- Completed registration packages can be returned in person or via email to:  
[camie.c@hsca.ca](mailto:camie.c@hsca.ca).
- Registrations are accepted on a first-come, first-served basis, and based on staffing availability.
- Payment is due no later than **June 1st, 2023**, and those registered who have not yet given payment will not be allowed in-program until payment is made in full.
- Payment must be made by **cheque, or cash**-we do not accept credit cards, e-transfers, or preauthorized payment plans for SUNFUN payment.

- Please note there can be up to a 4–5-week delay when processing cheques within our accounting department. If you prefer a timelier withdrawal of your payment, cash with receipt, or bank drafts may be better options for you.
- If you wish to provide payment right away to secure your spot, you may provide post-dated cheques dated for July/August 1st.
- **All cheques can be made payable to: Hillhurst-Sunnyside Community Association.**

#### **ABOUT SUNFUN:**

- Our SUNFUN hours of operation are Monday to Friday from 7:30 am-5:30 pm.
- We are closed on all statutory holidays, and the last week of August for program changeover.
- All late pick-up fees apply to the SunFun program (1\$/minute/staff after 5:30 pm)
- We provide two (2) snacks per day: One AM, and one PM snack. Children are required to bring a lunch with them daily.
- We may from time to time participate in off-site field trips which may incur a cost outside of program fees. Families are not obligated to participate in the field trips, but alternate care must be found for the duration of the field trip.
- Parents will be provided with a list of items to pack daily for our regular outdoor activities.
- A loose schedule of activities will be provided on a weekly basis to let you know what kind of fun we'll be having during that week!

If you require any further information about our SUNFUN 2023 program, you can reach us at:  
403-270-9705 or [camie.c@hsca.ca](mailto:camie.c@hsca.ca)

See you this summer!