



*“To preserve and enhance the quality of life for the residents of Hillhurst Sunnyside.”*

**Job Title:** Lifeguard/Swim Instructor

**Department:** Bowview Outdoor Pool

**Reports to:** Pool Supervisor and/or Pool Manager

**Hours of work:** 32-40 hours per week

**Start Date:** June 3<sup>rd</sup>, 2024.

**End Date:** September 3<sup>rd</sup>, 2024.

### **Position Description**

Hillhurst Sunnyside Community Association is a vibrant, inclusive community centre offering community-based programming, childcare, sports and recreation facilities, markets and private hall rentals for business functions and special events.

Bowview Outdoor Pool is operated by Hillhurst Sunnyside Community Association and Calgary Outdoor Swimming Pools Association. A Lifeguard/Swim Instructor monitors and ensures the safety of patrons in an aquatic environment, enforces rules and regulations of the facility, and teaches participants of all ages swimming and safety education. Swim Instructors evaluate student' performance and maintain records of performance and attendance. Lifeguard/Swim Instructors ensure compliance with safety procedures and deal with patron inquiries and concerns regarding the facility and swim lessons.

### **Key Responsibilities**

#### **Lifeguard**

- Lead and/or assist in emergency situations.
- Ensure patron compliance with standards and procedures.
- Respond to customer questions, concerns, and requests for program information.

#### **Instructor**

- Evaluate and record swim lesson participant progress and attendance.
- Complete participant report cards in a timely and accurate manner
- Ensure safety standards and procedures are followed by all pool users.
- Assist in creating and maintaining a safe work environment.
- Respond to customer questions.
- Assist and or lead in emergency situations.
- Set up and put away equipment when lesson use is over.

#### **Other**

- Present a professional appearance and attitude at all times, including wearing the provided uniform during each shift and appropriate footwear.
- Problem solving and troubleshooting abilities with quick decision-making capabilities.
- Maintain a high standard of customer engagement.



Hillhurst Sunnyside Community Association

- Responsible for the safety of our patrons and respected members of our working team.
- Dedicated to maintaining and improving our community and as such, assisting the public and each other with professionalism, courtesy, and respect.
- Expected to demonstrate strong customer service skills including cash handling, concession support, registrations, and patron admissions.
- Willing to assist in facility seasonal startup, shutdown as well as daily maintenance and cleaning.
- Eager to participate in staff meetings and in-services.
- Actively involved in creating and maintaining a safe fun environment
- Energetic, with a high sense of urgency, strong work ethic and ability to think clearly while handling multiple priorities.

### **Qualifications**

- Standard (Intermediate) First Aid CPR-C/AED
- National Lifeguard – Pool (NLS)
- Lifesaving Swim Instructor (LSI)
- Police Criminal Record Check with Vulnerable Sectors
- Eligibility to work in Canada.

### **To Apply**

Please send through a resume, 1 page cover letter, and a copy of all necessary certifications to [bowviewmanager@hsc.ca](mailto:bowviewmanager@hsc.ca) with the subject *Bowview Outdoor Pool Employee Application – YOUR NAME*.

More than one position may be filled from this competition.

HSCA would like to thank all applicants for their interest in working at Bowview Outdoor Pool. Only those applicants being considered for interview will be contacted.

### **About HSCA as an Employer**

HSCA is an equal opportunities employer. What does that mean? It means HSCA does not discriminate against any applicant on the basis of race, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, gender, sexual orientation, age, or conviction unrelated to employment, except where such discrimination constitutes a bona fide occupational requirement.